

Terms of Reference

Evaluation of two DIPECHO Projects

Title: Evaluation Consultant
Duration: 25 March - 30 April 2008

1. BACKGROUND

The Asian Disaster Preparedness Centre (ADPC) with its main implementing partners such as the Mekong River Commission Secretariat (MRCS) and the Bangkok regional office of the United Nations Development Program (UNDP) is currently implementing two projects with funding support from the European Commission for Humanitarian Aid department (ECHO), under the DIPECHO 5th Action Plan for South East Asia for 2007-2008. These projects are:

- The MRCS-ADPC project (hereinafter called ECHO III Project) ***“Support to Implementation of Flood Preparedness Programs at Provincial, District and Commune levels in the Lower Mekong Basin*** , currently the phase III (Jan 2007- April 2008) focuses on building capacity of the selected provinces and districts on Flood Preparedness Programs.
- The Regional office of UNDP-ADPC project (hereinafter called MDRD-EDU Project) ***“Support to Implementation of Hyogo Framework for Action through Mainstreaming of Disaster Risk Reduction into Development Planning and Implementation: Advocacy and pilot implementation project in Education Sector in 3 South East Asian RCC member countries*** focuses to assist the Ministry of Education in three countries working with the NDMO, to undertake a pilot project on integrating DRR into the secondary school curriculum and promoting resilient construction of new schools using research on the past impact of disasters on Education sector.

The details on the two above projects are available on the ADPC website www.adpc.net

2. BRIEF SCOPE OF THE EVALUATION

The *End of Project Evaluation* of the above projects would be conducted simultaneously. *A detailed Terms of Reference (ToR) for each of the above two projects with its scope, focus, methodology and desired output is available on request.*

The overall purpose of this evaluation is to assess the effectiveness of the activities carried out under the project as well as advise strategies to ensure the continuation of these activities by the national and sub-national level authorities as part of their developmental planning process. The objective of the evaluation is;

- To ensure the expected project outputs are achieved and the objectives accomplished.
- To obtain an overall view of the relevance, effectiveness, efficiency and appropriateness of the project activities.
- To propose strategies for continuation of these activities by the national and sub national agencies
- Process Documentation and Lessons Learnt

3. PROJECT COUNTRIES

Countries	ECHO III	MDRD-EDU
Cambodia	☒	☒
Lao PDR	☒	☒
Vietnam	☒	
Philippines		☒

4. REQUIRED SKILLS FOR THE CONSULTANT

The Evaluation Consultant must have the following qualifications:

- Prior experience in conducting project evaluations both in the humanitarian and disaster management fields.
- Relevant work experience in the geographic area such as Cambodia, Vietnam, Lao PDR, Philippines where the evaluation takes place. Knowledge of local languages will be considered an added advantage though such knowledge is not deemed essential.
- Knowledge of the local disaster management systems and recent disaster risk reduction initiatives of the target countries.
- Demonstrated skills in documentation , report writing

5. TIMEFRAME

The joint evaluation is expected to take 30-40 working days and start by the third week of March 2008. The exact timetable of activities will be agreed with the evaluation team and Steering Group of each of the two projects

Interested parties should sent their expression of interest, availability and their details to ADPC at thipsukhonc@adpc.net not later than 15th March 2008. Only shortlisted applicants would be contacted.